



Fremont Public School
Packers' Pride Preschool and Childcare Center
Enrollment Agreement
July 1, 2023-July 1, 2024



Hours of Care:

Packers' Pride Childcare Center will be open from 6:00 A.M. to 6:00 P.M. Monday through Friday. PLEASE DO NOT bring your child into the classroom before his/her scheduled arrival. Our staff may arrive early, but this time is used for preparation, and we cannot supervise your child in the manner expected.

Days of Operation:

Packers' Pride Childcare Center will be open Monday through Friday. We will remain open for snow days, and other Fremont Public School closures. NOTE: we will remain open during holiday and summer closures only when sufficient enrollment is met. We will open at 6:00 when a broadcasted 2-hour delay occurs. (Packers' Pride is closed on major holidays) (Please see "a year at a glance-in September)

Fees:

A non-refundable \$25.00 registration fee will be due at the time of enrollment. Registration is based on one-child enrollment and will be discounted by \$3.00 per child for multiple-child families. Each September a sustainability fee of \$25.00 will be assessed for all enrolled children. These fees are not covered by the Department of Human Services (DHS); therefore, will be the responsibility of the enrolling family. A yearly maintenance fee will be assessed in April for the replacement of equipment and toys. (\$25.00 per child)

Tuition will be based on full-day/half-day enrollment. Additional children in the same family over the age of three will be charged at a multiple-child discount (10%).

Full Day Enrollment	5.5-9.0 Hours	\$36.50	2 nd child	\$33.25
Half Day Enrollment	Up to 5.5 Hours	\$25.00	2 nd child	\$22.50

Additional contracted hours will be billed at \$5.00 per hour

Part-week enrollment will be allowed for schedules that are permanent. No alternating weeks will be allowed unless each week is paid for. All part-week schedules will be granted after full-week families are scheduled and when staffing allows.

Childcare is also available on a drop-in basis provided space and staffing is in accordance with our licenses. Fees will be assessed at Full/Half Day rates.

Before-school care for children up to age 12 is available for \$5.00 per morning, and after-school care for preschool-age children will be available at \$25.00 when the ratio permits. All other care (school closures) will be assessed at Full/half-day rates

Pre-School Enrollment 8:00 A.M.-11:15 A.M. is available Monday – Friday. Preschool tuition is based on \$15.00 per day. A \$10.00 discount will be offered to children enrolled for 5 mornings.

*Tuition may be paid weekly, bi-monthly or paid in full by the last regular day of childcare of each month. (A due date is printed on each bill) Any 4 full or 5 half-day enrolled family wishing to pay one full semester in advance will be given a 5% discount from their monthly tuition. (4 months)

*A finance charge of 7% to all outstanding balances will be assessed at the end of each month (This also includes DHS-assisted families)

*Any child left after your scheduled time of pick-up will be charged \$25.00 for the first 5 minutes and \$1.00 per minute thereafter, per child. This includes a phone call announcing your late arrival.

* Any child dropped off before your scheduled arrival time will be charged \$25.00 for any increment of 15-minute periods (DHS does not cover early or late fees)

*Any non-payment of tuition and fees beyond 30 days will result in a verbal and written notice; including a six-week payment plan (regular tuition must be kept current in addition to this plan)

60 days late or failure to comply with the payment plan will result in discontinuation of services until the past due balance is settled. Failure to comply could result in referral to a collections agency followed by Small Claims Court

*Non-communicated absences beyond 2 weeks will be grounds for termination and the contracted tuition will be expected from the parent or guardian.

*Non-communicated late drop-off, exceeding one hour, will result in refusal of services for that day. (Regular tuition will remain assessed)

Families that are eligible for State of Michigan funding for childcare will be expected to pay the remaining percent that DHS does not cover. The payment must be paid in full by the regular due date. Any other fees, snacks, registration, and late charges are the responsibility of the parent or guardian.

A \$30 collection fee will be added to all NSF Checks and \$5.00 per day after notice is given after three NSF checks, tuition must be paid in cash or money order only.

In the event that your child is ill, regular fees will not be credited. Regular tuition must be paid for “time off” (vacation days, parent illness, etc.). When Packers’ Pride is canceled due to unforeseen reasons you will not be charged for that day or days. A credit will appear on the following month’s invoice. Preplanned vacation days must be in writing and received at least one month prior to time off to receive credit

Lunches/Snacks:

Packers' Pride is a Peanut/Tree nut nut-free facility. Please read all labels and send only products that do not contain peanut/tree nut ingredients, traces or manufactured on equipment that produces peanut/ tree nut items.

Parents will be expected to provide from home, their child's nutritious breakfast and/or lunch each day. Any parent who forgets his/her child's meal will be expected to return to the center at least 15 minutes before mealtime with his/her child's food.

*Breakfast will be served 7:30-8:00 am. And lunch 11:30-12:15 pm.

Snacks will be offered two times each day. Packers' Pride Childcare will provide one snack and either Vitamin D Homogenized Milk or 100% fruit juice. Each parent of a child 10 months or older will be required to provide, a fresh, store canned or dried fruit or vegetable and milk or 100% fruit juice once a month that will be shared by the group. Parents who forget to send a snack and drink will be charged for one. **NO CHILD WILL BE DENIED ANY SNACK OR MEAL.** A monthly calendar will be sent home with each child's name (snack helper) listed on the day you are responsible for.

Infants and Toddlers:

Parents of infants will be expected to provide enough pre-made formula and clean bottles and baby food for each day for their child. The Center does not provide these items. Any parent who forgets his/her infant's formula and food will be expected to return to the Center within a reasonable amount of time with enough for the day.

Parents will provide their child's diapers and/or training pants and a change of clothing for accidents. The Center does not provide these items. Any parent who forgets his/her child's diapers and/or extra clothing will be expected to return to the Center within a reasonable amount with enough for the day. (Parents may have diapering supplies shipped to the Center)

Other Supplies:

Parents of all aged children will be expected to provide one container of wipes and one box Kleenex of each month. (Infants and toddlers shall provide 2 containers of wipes)

Parents or guardians will be expected to replace any toy or other item maliciously destroyed by his/her child or the replacement cost will be added to the following monthly bill.

It is recommended that all children have a complete change of clothing with all items labeled with his/her name, sunscreen, and a sun hat.

Startup supplies for ages 2 through preschool

1 package of washable markers (We have an abundance of crayons)

1 package of dry-erase markers

1 packages of colored construction paper

2 small bottles of school glue