

## **FREMONT PUBLIC SCHOOLS – BUS CONDUCT**

The rules and regulations listed below are the results of careful study based upon the experience we have had in the operation of our school bus system. Cooperation and courtesy in following these rules will permit us to better serve all children who ride public school buses.

### **PARENT RESPONSIBILITY**

1. To insure their children are at the designated bus stop 5 minutes before the bus is scheduled to arrive. The driver is responsible for this schedule and cannot wait for tardy pupils.
2. To provide necessary protection of their children to and from the bus stop.
3. To accept joint responsibility with the school authorities for proper conduct of their children.

### **STUDENT RESPONSIBILITIES**

1. Expect to walk some distance to a bus stop following state regulations.
2. Stay off the roadway at all times when waiting for the bus.
3. Cross in front of the bus when crossing the roadway- at least 10 feet in front of the bus, and cross only after the driver's signal.
4. Wait for the bus to come to a complete stop before attempting to enter or leave the bus. Remain seated when the bus is in motion. No changing from seat to seat.
5. Expect to sit 3 students per seat if needed.
6. Keep feet out of the aisles, off the seats and the backs of seats. Face forward at all times.
7. Keep your head, arms and hands inside bus at all times.
8. No eating or drinking on bus; no tobacco products at any time.
9. No indecent language.
10. The driver may assign seats; driver is in full charge of the bus.

### **GENERAL GUIDELINES**

Students may ride only their assigned bus and get on and off only at their designated stop. Any and all changes must be made in writing to the Transportation Supervisor prior to the change. Please check in your child's student handbook for any further questions or guidelines you may have on your child riding public school transportation.

### **MAJOR & MINOR OFFENSES**

The following major and minor offenses will require disciplinary action. Disciplinary action will depend on the circumstances and severity of the offense. In some cases a minor offense could be determined to be a major offense depending upon the circumstances and vice versa. The following examples are not all encompassing:

**MINOR**

Consuming food or drink  
Disrespect toward others  
Abusive language  
Pushing  
Standing while bus is moving  
Spitting  
Yelling in or out of bus

**MAJOR**

Throwing objects in or out of the bus  
Destruction of school or personal property  
Fighting  
Abusive language toward an adult  
Improper use of emergency door  
Lighting matches  
Possession of any type of weapon

**CORRECTIVE DISCIPLINE**

Students in violation of a minor offense shall:

- A. Receive an oral warning for the first offense. The driver will address the student on the matter then will contact the parent or guardian by telephone. (Letters will be used when there is no telephone). “Telephone Contact Cards” will be used for the purpose of documenting the call. This card must be on file before a “Misconduct Report” can be issued.
- B. If a second violation should occur for a minor offense, a “Bus Misconduct Report” will be filed. The Misconduct Report will result in an oral warning from the Transportation Director. Copies of this report will be sent to the building principal and parents/guardians of the student along with a phone call or letter.
- C. If a third violation should occur for a minor offense, a second “Misconduct Report” would be issued resulting in an automatic 3-day suspension from bus riding privileges, which include transportation to all extra-curricular activities.
- D. If a fourth violation should occur for a minor offense, a third “Misconduct Report” will be issued resulting in suspension from riding the bus for 5 full days. A satisfactory parental conference must be held before the student will be allowed back on the bus.
- E. A fifth violation for a minor offense will result in permanent suspension of bus privileges for the balance of the school year upon recommendation from the Transportation Director to the Superintendent of Schools.

Students in violation of a major offense shall:

- A. Receive suspension from riding a bus for up to 5 days from the Transportation Director for a first offense.
- B. Receive a suspension from riding a bus for up to 10 days from the Transportation Director for a second offense.
- C. Receive a suspension from riding a bus for up to one semester from the Superintendent of Schools for the third offense.
- D. Be referred to the Board of Education for corrective discipline for 4 or more offenses, which could include suspension from riding a bus for up to the balance of the school year, or for 1 calendar year.