

## **Information on Becoming a Substitute Bus Driver for Fremont Public Schools**

Fremont Public Schools Transportation Department is looking for dedicated professionals who are willing to work with caring, friendly attitudes.

Credentials Needed:

**MDOT Physical Card** – you must be able to meet the physical requirements set forth by the Michigan Department of Transportation. Upon approval of your application Fremont Public Schools will reimburse you the cost for getting this physical.

**CDL Class B with P, S and Air Brake endorsements** – You get this at the Secretary of State. It requires that you take a written test with additions for the specific endorsements. Everything you need to know to pass this written test is in the CDL Manual which can be obtained free at the Secretary of State. It's a good idea to pick one up and study the sections you need before taking the test. After you pass, you will receive a Temporary Instruction Permit or T.I.P. You will have completed the first of two steps in obtaining you CDL.

Now you are ready to apply to Fremont Public Schools to become a Bus Driver. All of our bus drivers start out as Substitutes. How long you stay a Sub varies depending on the turnover rate or the need for expanding the routes. Sub's receive the same rate of pay as the regular drivers per route. Morning routes run from 6:30 am to 8:10 am and afternoon routes run from 2:45 pm to around 4:45 pm. Times for other special runs or trips vary.

As soon as your application is approved we can begin your paid training to complete the final step in obtaining you CDL. We will guide you through each step, the pre-trip inspection, the skills test, the student stop and finally driving on the road. Once you have mastered each phase you will be set up to take your road test. After you pass, it's one more trip to the Secretary of State to finalize your CDL.

Your training doesn't stop there, the first week after getting your CDL you'll be paid to ride along with different drivers on their routes to get the feel for how things work and what it's like to have a bus full of students behind you. It also gives you a chance to familiarize yourself with the location of different buildings and the district in general. For week two you will switch spots. You'll be driving while the regular driving sits at your side to assist you with any questions you may have along the way. After week two you'll have your wings and set out on your own. Your final step in the process will be to attend a Beginning Bus Driver School. You will be paid to attend and it requires 18 hours of class time which is generally done during the evening from 5-9 pm, dates and times vary depending upon availability.

Applications are available at the Bus Garage 616 Lake Drive or at the Administration Building 220 W. Pine Street.