



Fremont Public Schools **Administration**

450 E. Pine Street
Fremont, MI 49412
Phone: (231) 924-2350
Fax: (231) 924-5264

Fremont Middle School Principal Beginning 2025-2026 School Year

POSTING DATE: March 20, 2025

APPLICATION DEADLINE: April 8, 2025

QUALIFICATIONS:

- A master's degree in Educational Leadership or Administration.
- Possession of/eligibility for a Michigan School Administrator Certificate.
- A valid Michigan Teaching Certificate.
- A minimum of three (3) years exemplary building administrator experience.
- A minimum of five (5) years exemplary teaching experience.

DUTIES AND RESPONSIBILITIES:

- Assist with leading the implementation of staff performance evaluation measures per District policy and state law
- Lead school improvement efforts for the building and all of its programs
- Maintain oversight of the specialized programs in the building such as Special Education, MTSS and Title services
- Lead the development and implementation of behavior intervention programs that will assure a positive and safe environment for learning
- Communicate and maintain relations with parents, parent groups, school volunteers and outside agencies
- Attend and assist with the management of home events
- Manage the strategic allocation of human and financial resources to effectively support the school's goals and meet the diverse needs of its students

SKILLS/ATTRIBUTES:

- The desire to achieve outstanding results in a short period of time
- The skill to foster collective responsibility by mobilizing structure, strategies, practices, and the use of resources for the ongoing evaluation and improvement of instruction
- The motivation and drive necessary to ensure that instructional specific conversations are taking place throughout the school through practices intentionally designed to focus conversations and efforts on improving the instruction of every teacher
- The drive to prioritize student-learning needs over the customs, routines, and established relationships that can stand in the way of necessary change
- The ability to motivate others and influence their behaviors
- The ability to exert his/her influence for results
- The talent to foster collective responsibility and ownership for greater student achievement
- The talent to build a professional environment that is one of mutual respect, teamwork, and accountability

COMPENSATION: Compensation will be commensurate with experience of the successful candidate and requirements of the position. A preliminary salary range of \$101,000- \$110,000 has been established.

REPORTS TO: Brad Reyburn, Superintendent

APPLICATIONS: Submit written letter of application, resume, transcripts and references to:
Brad Reyburn, Superintendent
Fremont Public Schools
450 E. Pine Street
Fremont, MI 49412

Or by email to Wendy Ingersoll, Executive Assistant at wingersoll@fremont.net

Why Fremont?

Fremont, MI, offers the perfect balance of small-town charm and modern amenities, making it an ideal place to live and work. Our community boasts excellent shopping, affordable housing options, and abundant outdoor recreation opportunities. Plus, with Grand Rapids and Muskegon just a short drive away, you'll have easy access to urban conveniences while enjoying the benefits of a close-knit community.

At Fremont Public Schools, we are large enough to provide enriching programs such as swimming and orchestra, yet small enough to know each student personally and provide individualized support to ensure their success.

At Fremont Middle School, you'll join an award-winning school and a staff that is always striving for excellence.

We are proud to be the highest-ranking middle school in the area, and in the top 15% statewide according to U.S. News and World Report. We offer outstanding academic offerings in addition to co-curricular courses like band, orchestra, Future Farmers of America, Science Olympiad, and more.

As a small-town district, we honor our agricultural heritage through extensive agriscience programming while also offering students international learning experiences, including our annual Fremont Middle School exchange program with our sister school in Yahaba, Japan.

We also take pride in offering a competitive salary and benefits package that rewards educators for continuing their education and for taking on leadership roles, such as coaching. If you're looking for a supportive, student-focused district in a thriving community, Fremont is the place for you!