



Fremont Public School
Packers' Pride Preschool and Childcare Center



Welcome to Packers' Pride Childcare Center and Pre-school. At Packers' Pride we strive for excellence in nurturing care and education of your infant through kindergarten age child. We will provide a safe environment that will encourage your child to develop physically, emotionally, socially and intellectually. Our program promises to offer opportunities for your child to explore, manipulate, discover, and make choices and to create through age appropriate materials, equipment and activities. We acknowledge that cultural differences play a major role in family beliefs and morals and will be accepted and included in our daily curriculum.

All licensing inspections and special investigations are available at the childcare licensing website www.michigan.gov/michildcare. You may also request to view the licensing notebook during regular business hours.

Enclosed within this Enrollment contract you will find several required forms. All must be on file in order to be enrolled into our (or any) childcare program.

The **Enrollment Agreement** contains state required regulations, as well as days of operation, hours, fees, and parent obligations. Please complete this form with desired days and times needed prior to the first day of care, sign and enclose the registration fee. A signed copy from the Center Director will then be returned to you.

The second form enclosed is a **Child Information Record**. Each child enrolled shall have one on file. This is required for emergencies and all field trips. This also must be received before admission and will be reviewed yearly. All areas must be completed, N/A or a line through the field is not an acceptable response. You may use unknown or none.

The green sheet enclosed is a **Health Appraisal Form**. Each child is required to have a yearly physical and current immunizations. If your child had a health appraisal within 3 months of admission, your licensed physician (or his/her health designee) may complete and sign it for your submission not more than 30 days following enrollment. If it has been longer than 3 months since your child's last physical, you may show proof of immunizations and submit a written statement that your child will take part in a private or public health screening and the results placed on file within 30 days following admission. Elementary age children must have a signed statement from the parent or guardian stating that they are in good health.

We will need **permission to/not to, photograph** your child. We take a lot of pictures of the children's activities usually for our own scrapbooks. But, from time to time we will place photos in the newspaper and school publications, as well as photo boards for advertisements. Your choice will be honored.

We like to take walks in the neighborhood and need permission to take your child off of the school premises.

Finally, a verification form stating, that you are aware that the Center has available to every parent, copies of all inspections and reports. It is available for you to examine during regular business hours. And, a signed statement that you received and read a copy of the parent handbook.

This is all that is required by the State of Michigan Licensing. However, if you are the legal guardian or are in the process of adoption of a child in our care it is required to have a signed statement from a judge of the court of law defining the rights of the birth parents. On or before the first day of school a copy of our Parent Handbook will be made available to you (either on line or a hard copy). Please sign the last page and return it to the Center Director. You will also be given a questionnaire about your child; it is very helpful in

conversing with and planning a well-suited curriculum for your child. It would be greatly appreciated if you would complete it and return it within the first week of school.

Thank you for your time and prompt effort in returning this contract and attached forms to me by July 1, 2024.

Packers' Pride Preschool and Childcare Center
450 E. Pine
Fremont, MI 49412

The First day of our Fall program will begin Tuesday September 3, 2024 As stated, all forms are state required and must be on file prior to your child's first day of care. It will also assist me in being better prepared to serve you and your child. If you have any questions, feel free to contact me at 924-8108.

Respectfully;

Allison Alderton Director



Fremont Public School
 Packers' Pride Preschool and Childcare Center
 Enrollment Agreement
 July 1, 2024-July 1, 2025



Hours of Care:

Packers' Pride Childcare Center will be open from 6:00 A.M. to 6:00 P.M. Monday through Friday. PLEASE DO NOT bring your child into the classroom before his/her scheduled arrival. Our staff may arrive early but this time is used for preparation and we can not supervise your child in the manner expected.

Days of Operation:

Packers' Pride Childcare Center will be open Monday through Friday. We will remain open for snow days, and other Fremont Public School closures. NOTE: we will remain open during holiday and summer closures only when sufficient enrollment is met. We will open at 6:00 when a broadcasted 2 hour delay occurs. (Packers' Pride is closed on major holidays)(Please see "a year at a glance-in September)

Fees:

A non-refundable \$30.00 registration fee will be due at time of enrollment. Registration is based on one child enrollment and will be discounted \$3.00 per child for multiple child families. Each **September a sustainability fee of \$30.00 will be assessed for all enrolled children. These fees are not covered by Department of Human Services (DHS) therefore, will be the responsibility of the enrolling family. A yearly maintenance fee will be assessed in April for the replacement of equipment and toys. (\$30.00 per child)

**Tuition will be based on full day/half day enrollment. Additional children in the same family over the age of three will be charged at a multiple child discount (10%). No half day discount

Full Day Enrollment Infants & Toddlers	5.5-9.0 Hours	\$41.50	Full day second child over age 3	\$37.50
Full Day Enrollment Non- potty trained preschoolers	5.5-9.0 Hours	\$40.00		
Full Day Enrollment age 3-Kindergarten	5.5-9.0 Hours	\$38.75	Full day second child over age 3	\$35.00
Half Day Enrollment	Up to 5 Hours	\$30.00	-----	
Summer Care age 6-12	5.5-9.00	\$36.50	Full day second child	\$33.00
Half Day Enrollment age 6-12	Hours Up to 5 hours	\$30.00	-----	

Additional contracted hours (beyond 9.0 hours) will include an added \$5.00 per hour

Partial week enrollment will be allowed for schedules that are permanent. No alternating weeks will be allowed unless each week is paid for. All partial week schedules will be granted after full time families are scheduled and when staffing allows.

Childcare is also available on a drop-in basis provided space and staffing is in accordance with our licenses. Fees will be assessed at Full/Half Day rates.

“Before School” care for children up to age 12 is available for \$5.00 per morning, and after school care for preschool age children will be available at \$30.00, when ratio permits. All other care (school closures) will be assessed at Full/half day rates

Pre-School Enrollment 8:00 A.M.-11:15 A.M. is available Monday – Friday. (Full day enrollment is priority) Preschool tuition is based on \$15.00 per day. A \$10.00 discount will be offered to children enrolled for 5 mornings.

*Tuition may be paid weekly, bi-monthly or paid in full by the last regular day of childcare of each month. (A due date is printed on each bill) Any 4 full or 5 half day enrolled family wishing to pay one full semester in advance will be given a 5% discount from their monthly tuition. (4 months)

*A finance charge of 7% to all outstanding balances will be assessed at the end of each month (This also includes DHS assisted families-DHS does not pay late fees)

**Any child left after your scheduled time of pick-up will be charged \$25.00 for the first 5 minutes and \$2.00 per minute thereafter, per child. This includes a phone call announcing your late arrival.

** Any child dropped off before your scheduled arrival time will be charged \$25.00 for any increment of 15 minute periods (This includes parents in the classroom) (DHS does not cover early or late fees)

*Any non-payment of tuition and fees beyond 30 days will result in a verbal and written notice; including a six week payment plan (regular tuition must be kept current in addition to this plan) 60 days late or failure to comply with the payment plan will result in discontinuation of services until past due balance is settled. Failure to comply could result in referral to a collections agency followed by Small Claims Court

*Non-communicated absences beyond 2 weeks will be grounds for termination and the contracted tuition will be expected from the parent or guardian.

**Non communicated late drop off, exceeding one hour will result in refusal of services for that day. (Regular tuition will remain assessed, and will count as one of five allowed absences)

Families that utilize the childcare assistance benefit (DHS) will be expected to pay the remaining percent that DHS does not cover. The payment must be paid in full by the regular due date. Any other fees, snacks, registration, and late charges are the responsibility of the parent or guardian.

A \$30 collection fee will be added to all NSF Checks and \$5.00 per day after notice is given after three NSF checks, tuition must be paid in cash or money order only.

****In the event that your child is ill, regular fees will not be credited. Regular tuition must be paid for “time off” (vacation days, parent illness’ etc.). When Packers’ Pride is canceled due to unforeseen reasons you will not be charged for that day or days. A credit will appear on the following month’s invoice.** Each family will be allowed 5 credit days in a calendar year. You may use these, “no charge” days as you see fit, all other absences will be billed in accordance with your signed contract.**

Lunches/Snacks:

Packers’ Pride is a Peanut/Tree nut Free Facility. Please read all labels and send only products that do not contain peanut/tree nut ingredients, traces or manufactured on equipment that produces peanut/ tree nut items.

Parents will be expected to provide from home, their child’s nutritious breakfast and/or lunch each day. Any parent who forgets his/her child’s meal will be expected to return to the center at least 15 minutes before mealtime with his/her child’s food.

*Breakfast will be served 7:30-8:00 am. And lunch 11:30-12:15 pm.

Snack will be offered two times each day. Packers’ Pride Childcare will provide one snack and Vitamin D Homogenized Milk.(An option to bringing a gallon of milk, is purchasing a Walmart gift card with the sum of 12 gallons and the director will purchase milk as needed). Each parent of a child 10 months or older will be required to provide, a fresh, store canned or dried fruit or vegetable and milk once a month that will be shared by the group. Parents who forget to send a snack and drink will be charged for one. **NO CHILD WILL BE DENIED ANY SNACK OR MEAL.** A monthly calendar will be sent home via Brightwheel with each child’s name (snack helper) listed on the day you are responsible for.

Infants and Toddlers:

Parents of infants will be expected to provide enough pre-made formula and clean bottles and baby food for each day for their child. The Center does not provide these items. Any parent who forgets his/her infant’s formula and food will be expected to return to the Center within a reasonable amount of time with enough for the day. **All bottles and cups must be labeled with first and last name, contents, and date.**

Parents will provide their child’s diapers and or training pants and, a change of clothing for accidents. The Center does not provide these items. Any parent who forgets his/her child’s diapers and or extra clothing will be expected to return to the Center within a reasonable amount with enough for the day. (Parents may have diapering supplies shipped to Center)

Other Supplies:

Parents of all aged children will be expected to provide one container of wipes and one box Kleenex of each month. (Infants and toddlers shall provide 2 containers of wipes)

Parents or guardian will be expected to replace any toy or other item maliciously destroyed by his/her child or the replacement cost will be added to the following monthly bill.

It is recommended that all children have a complete change of clothing with all items labeled with his/her name, sunscreen and a sun hat.

Startup supplies for age 2 through pre-school

1 package of washable markers (We have an abundance of crayons)

1 package of dry erase markers

1 package of colored construction paper

2 small bottles of school glue



Fremont Public School

Packers' Pride Preschool and Childcare Center



Note: This contract is required of all licensed childcare centers by the R 400.5105b of the Michigan Administrative Code. The Michigan Department of Consumer and Industry Services is required to inspect the Childcare Center and enforce the contract based on the terms provided in this contract.

As of Enrollment Date: July 1, 2024 to End Date: July 1, 2025 the Packers' Pride Child Care Center agrees to provide child care services for the following named child(ren):

_____	_____
(Printed Name of Child)	(Date of Birth)
_____	_____
(Printed Name of Child)	(Date of Birth)
_____	_____
(Printed Name of Child)	(Date of Birth)

Part 1: Contract Provisions provided by childcare facility: As a licensed childcare facility, Packers' Pride Childcare Center will provide the following provisions of the Michigan Administrative Code as required by R 400.5105b
Packers' Pride recognizes that culture influences every aspect of a child's development. Every consideration and support of childrearing beliefs and practices will be given for the inclusion of all children.

R 400.8125 Licensee.

Rule 125. A licensee shall have the following administrative responsibilities regarding staff:

- (1) Ensure all staff and volunteers provide appropriate care and supervision of children at all times.
- (2) All staff will be of responsible character and suitable to meet the needs of children.
- (3) Develop and implement a written screening policy for all staff and volunteers, including parents, who have contact with children. The written policy shall include when a staff member cannot be present at the Center

(4) A written policy regarding supervision of volunteers, including volunteers who are parents of a child in care. The written volunteer supervision policy shall include when a volunteer shall not have unsupervised contact with a child in care as indicated by sub rule (6) and (8) of this rule.

(5) A criminal history check using the Michigan department of state police internet criminal history access tool (ICHAT), or equivalent, for a person's state official residence, shall be completed before making an offer of employment to that person. A copy of the ICHAT shall be kept on file at the Center.

(6) A staff member shall not be present in the Center if he or she has been convicted of any of the following:

(a) A listed offence, as defined in section 2 of the sex offenders registration act, 1994 PA 295, MCL 28.722

(b) Child abuse or child neglect.

(c) A felony involving harm or threatened harm to an individual within the 10 years immediately preceding the date of offering to volunteer at the Center.

(7) Documentation shall be kept on file at the Center that a volunteer has not been convicted of any of the following before having unsupervised contact with children.

(a) A listed offence, as defined in section 2 of the sex offenders registration act, 1994 PA 295, MCL 28.722.

(b) Child abuse or neglect

(c) A felony involving harm or threatened harm to an individual within 10 years immediately preceding the date of offering to volunteer at the Center.

R400.8128 Health of staff and volunteers.

Rule 128. Evidence that all staff members and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis, verified within 1 year before employment or volunteering, shall be kept on file at the Center.

R 400.8131 Professional development requirements.

Rule 131. The Center shall provide an orientation of the Center's policies and practices and the childcare administrative rules to all staff hired after the effective date of these rules and before unsupervised contact with children.

(2) Caregivers will be trained in infant safe sleep and shaken baby syndrome before caring for infants and toddlers.

(3) The staff will complete blood-borne pathogen training prior to hire

(4) The staff will complete 24 clock hours of professional development training annually on topics relevant (but not limited to) his/her job responsibilities.

(5) All program directors, lead caregivers, and at least 1 caregiver on duty in the Center at all times in programs serving preschool age children and younger shall have current first aid and infant, child, and adult CPR training.

R 400.8143 Children's records.

Rule 143. (1) At the time of a child's initial attendance, the Center shall obtain, keep on file and accessible in the Center a "Child information Card" completed in its entirety and signed by the parent or guardian.

(a) A child shall be released to either parent unless a court order prohibits release to a particular parent. A copy of the order prohibiting release must be kept on file at the Center (R400.8110)(Rule 110.7)

(2) Child information card shall be reviewed annually and when changes occur

(3) At the time of initial attendance, 1 of the following shall be obtained and kept on file for children under school-age:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the Department of Community Health. (DCH)

(b) A copy of a waiver addressed to the Department of Community Health signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

(4) When a child under school-age whose immunizations were not up-to-date at the time of enrollment has been in attendance for 4 months, an up dated certificate showing completion of all additional immunization requirements as specified by the DCH shall be kept on file unless there is a signed statement by a licensed health care provider stating immunizations are in progress.

(5) All immunizations must be reported to DCS by Oct 1 of each year.

(6) Within 30 days of initial attendance, 1 of the following shall be obtained and kept on file:

(a) For infants: a physical evaluation performed within the preceding 3 months signed by a licensed health care provider. Restrictions shall be noted and up dated yearly

(b) For toddlers: a physical evaluation performed within 6 months signed by a licensed health care provider. Restrictions shall be noted and up dated yearly.

(c) For preschoolers: A physical evaluation performed within the preceding year, signed by a licensed health care provider and up dated every 2 years

(7) Upon enrollment and annually thereafter, the Center shall obtain and keep on file a signed statement from a school-age child's parent confirming all of the following

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

(8) The Center shall assure that if a parent objects to a physical exam or medical treatment on religious grounds, then the parent provides a signed statement annually that the child is in good health and the parent assumes responsibility for the child's state of health while at the Center.

(9) The Center shall maintain an accurate record of daily attendance.

R 400.8179 Program.

Rule 179. (1) A Center shall provide a program of daily activities and relationships that offers opportunities for the developmental growth of each child in all of the following areas:

- (a) Physical development, including large and small muscle.
- (b) Social development, including communication skills.
- (c) Emotional development, including positive self-concept.
- (d) Intellectual development.

(2) The program shall be planned to provide a flexible balance of all the following experiences:

- (a) Quiet and active
- (b) Individual and groups
- (c) Large and small muscle
- (d) Child initiated and adult initiated

(3) Developmentally appropriate experiences shall be designed so that throughout the day each child has opportunities to do all of the following:

- (a) Feel successful and feel good about him/herself and develop independence
- (b) Practice social interactive skills.
- (c) Use materials and takes part in activities which encourage creativity.
- (d) Learn new ideas and skills.
- (e) Participate in imaginative play.
- (f) Participate in developmentally appropriate language and literacy experiences.
- (g) Participate in early math and science and reading experiences
- (h) Be physically active.

(4) The Center shall permit parents to visit the program for the purpose of observing their children at all times.

(5) The Center operating with children in attendance for 3 or more continuous hours per day shall provide for daily outdoor play, unless prevented by inclement weather conditions. (If the wind chill factor is above 10°, or (85 heat index) all the children will go outside for at least 15-30 minutes 2 times per day).

(6) The center shall provide each child under school in attendance for 5 or more continuous hours a day with an opportunity to rest.

R400.8330 Food Service and nutrition generally.

Rule 330: (1) Snacks and meals shall be provided by the Center, except when 1 of the following circumstances occurs:

- (a) A majority of the children are in attendance less than 2.5 hours
 - (b) Food is provided by a parent
- (2) Beverage and food shall be appropriate for the child's individual nutritional requirements, developmental stages, and special dietary needs, including cultural preferences.
- (3) A Center shall ensure a child with special dietary needs is provided with snacks and meals in accordance with the child's needs and with the instructions of the child's parent or licensed health provider.
- (4) A Center shall make water available to drink throughout the day to children 1 year of age and older.
- (5) A consistent schedule of snacks and meals shall be posted and found in parent handbook.
- (6) Packers' Pride is a peanut/nut free facility. All items found to contain peanuts/nuts or made in a facility the produces peanuts/nuts will be packaged and returned home at the end of the day. An alternative snack/meal will be offered to a child at an additional charge to the parent.
- (7) Parents must provide their child with a nutritious breakfast and/or lunch each day their child is in attendance.
- (a) Meals may be packed as ready to eat –cold or sealed containers to be warmed.
 - (b) A parent may choose to purchase a school “hot” lunch. (While FPS is in session) (UNAVAILABLE AT THIS TIME)
- (8) Once per month each child (parent) will provide a fruit or vegetable snack to be shared with his/her class. (Ethnic snacks celebrating family heritage are encouraged and celebrated) (see director prior to sending)
- (9) Menu's and snack calendars will be posted on the parent board at the classroom door and sent home in cubbies.
- (10) NO child shall ever be deprived of a snack or meal if the child is scheduled in attendance at the time when the snack or meal is served

[R400.8137, 400.8188 and 400.8330 apply only to children from birth to 3 years of age as required in Part 2 of these rules.]

R400.8188 Sleeping, resting and supervision.

Rule 188: (1) Children under the age of 3 shall be provided opportunities to rest regardless of the number of hours in care.

(2) The Center shall permit children under 18 months of age to sleep on demand.

(3) Infants shall rest or sleep alone in cribs or porta cribs.

(4) Infants shall be placed on their backs for rest or sleep.

(5) Infants unable to roll from their stomachs to their backs and from their backs to their stomachs, shall be placed on their backs when found face down,

(6) When infants can roll easily will be placed on their backs initially then allowed to adopt whatever position they prefer for sleep.

(7) For an infant who cannot rest or sleep on his/her back due to disability or illness, written instructions, signed by the infant's licensed health care provider, detailing an alternative safe sleep position and other special sleeping arrangements for the infant shall be followed and on file at the Center.

(8) A sleeping infant's breathing, sleep position and bedding shall be monitored frequently for possible signs of distress.

(9) An infant's head shall remain uncovered during sleep.

(10) Toddlers shall rest or sleep alone in cribs, porta cribs, cots, or on mats.

(11) Infants or toddlers who fall asleep in a space that is not approved for sleeping shall be moved to approved sleep equipment appropriate for their age and size. (Swings, infants seats, car seats, and bouncers, is NOT an approved sleeping space).

(12) Bottles and sippy cups shall never be permitted on or in sleeping spaces.

R400.8330 Formula; milk; foods.

Rule 330. The requirements of R 400.8330 apply to infant formula and feeding in addition to the requirements. (Packers' Pride Does Not provide infant formula)

(1) Infants and toddlers shall be fed on demand.

(2) Breast feeding shall be supported and accommodated.

(3) Breast milk, formula, milk, or other beverages provided in a same-day supply shall be furnished daily in either of the following:

(a) Clean, sanitary, ready-to-feed bottles or beverage containers.

(b) A clean, sanitary, beverage container. The beverage shall be poured into a clean, sanitary bottle or cup before each feeding. (enough for a full day)

- (4) Warming bottles and cups in a microwave is prohibited.
 - (a) Bottles will be warmed in warm water or a bottle warmer.
 - (b) Bottles will be stirred or shaken before feeding to ensure safe temperature.
- (5) All bottles and cups must be covered, labeled with the child's first and last name and dated.
- (6) Bottle propping is prohibited
- (7) Infants shall be held during bottle feeding except when an infant resists being held and is able to hold their own bottle
 - (a) An infant able to hold own bottle or cup may sit in a highchair or infant seat to drink his/her own bottle until finished.
 - (b) An infant or toddler may not have his/her bottle or cup in a play area
 - (c) An infant or toddler may not have his/her bottle or cup in or on sleeping equipment.
- (8) Cereal may not be added to a bottle or cup without written parental permission.
- (9) The contents of a bottle or cup shall be discarded if any of the following apply:
 - (a) The content appears unsanitary.
 - (b) The bottle or cup has been used for feeding for a period that exceeds 1 hour from the beginning of the feeding.
 - (c) The bottle or cup requiring refrigeration has been unrefrigerated for 1 or more hours.
- (10) A center will not serve infants and toddlers or allow them to eat foods that may easily cause choking including, but not limited to, popcorn, seeds, nuts, hard candy, and uncut round foods such as whole grapes and hot dogs.
- (11) Solid foods shall be introduced to an infant according to the parent's or licensed health care provider's instructions.
- (12) A child too young or incapable to sit in a highchair or at a feeding table shall be held in a semi-sitting position or placed in an infant seat (or size appropriate seat) while being fed
- (13) Commercial baby food containers that are open, and foods prepared in the Center which are stored, shall be covered, labeled with first and last name, contents, and dated before refrigerated.
 - (a) A child shall not be fed directly from baby food containers if the contents are to be fed to the child in more than one sitting or to more than one child.
 - (b) The contents shall be used, sent home, or discarded at the end of the day
- (14) The staff shall foster and facilitate toddlers' independence, language, and social interactions by doing all of the following:
 - (a) Encouraging self-feeding
 - (b) Serving nutritious appropriate portion sizes.
 - (c) Serving healthy balanced food choices
 - (d) Sitting, eating, demonstrating table manners, and talking with toddlers during meal and snack times.

R 400.8137 Diapering; toilet training plan

Rule 3137. (1) Diapering shall occur in a designated diapering area that complies with all of the following:

- (a) Is physically separate from food prep and food service.
 - (b) Is within close proximity to a sink that is used exclusively for hand washing.
 - (c) Has non-absorbent, smooth easily cleanable surfaces in good repair.
 - (d) Is of sturdy construction with railings or barriers to prevent falls.
 - (e) Is at an adults work surface height
 - (f) Is washed rinsed and sanitized after each use.
- (2) Toilet training shall be planned cooperatively between the child's regular caregivers and the parent so that the toilet routine established is consistent between the Center and the child's home.
- (3) Children 1 year of age or older may be changed in a bathroom standing up or on a nonabsorbent, easily sanitized surface with a changing pad between the child and the surface. Sub-rule (1)(e) of this rule does not apply.
- (4) Only single use disposable wipes or other single use cleaning clothes shall be used to clean a child during toileting or the diapering process.
- (5) Diapers and training pants will be checked frequently and changed when wet or soiled.
- (6) The following shall apply when cloth diapers or training pants are used:
- (a) Each cloth diaper shall be covered with an outer waterproof covering. Outer covering shall be removed as a singular unit with wet or soiled diaper or training pants.
 - (b) Diapers, training pants and outer coverings shall not be reused until washed and sanitized.
 - (c) NO rinsing of the contents shall occur at the Center
 - (d) Soiled diapers shall be placed in a plastic-lined, covered container and used only for that child's soiled diapers.
 - (e) Soiled diapers shall be removed from the Center every day by the child's parent.
 - (f) A child's clean supply of diapers or training pants shall only be used for that child.
 - (g) If cloth diapers or training pants are found not to be thoroughly clean or dry, the Center will contact the parent and expect replacements before the next diaper check (1 hour).

R 400.8134 Hand washing.

Rule 134 (1) As used in this rule, hand washing means to cleanse the hands with soap and warm running water for at least 20 seconds.

(2) All staff and volunteers shall wash their hands at all of the following times:

- (a) Prior to starting the work day and after returning from break
- (b) Prior to care of children
- (c) Before preparing and serving food or feeding children
- (d) Before and after giving medication
- (e) After each diaper change
- (f) After using the bathroom or helping a child use the toilet
- (g) After handling bodily fluids (blowing nose, sneezing)
- (h) After handling garbage
- (i) When soiled

(3) Staff and volunteers shall assure that children wash their hands at all of the following times:

- (a) Prior to play at the beginning of the day
- (b) Before and after meals, snacks or food prep.
- (c) After toileting or diaper change
- (d) After blowing nose or coughing/sneezing.
- (e) After handling pets or animals
- (f) When soiled

(4) The guidelines are posted in bathrooms, by hand washing sinks and food prep area's

(5) When soap and water is unavailable during an outing, hand sanitizer or single use wipes may be used temporarily. (Hands will be washed upon return to the Center)

The listed rules, as well as the unlisted licensing rules may be viewed in their entirety at www.michigan.gov/michildcare. A copy of the Licensing Rules for Child Care Centers and a copy of Packers' Pride Hand book which includes, but is not limited to: Program philosophy, discipline, admission/ withdrawal, schedule of operation, fees, daily routine, food service, sick children, parent notification and staff screening is available anytime in the file keeper located next to the parent information board.



Fremont Public Schools
 Packers' Pride Preschool and
 Childcare Center
 Enrollment Contract
 July 1, 2024 to July 1, 2025



Children will be enrolled regardless of nationality, race, religion, or sex on a first come basis. It is the policy of PACKERS' PRIDE CHILD CARE CENTER to accept children with special needs. All licensing inspections and special investigations are available at the childcare licensing website www.michigan.gov/michildcare. You may also request to view the licensing notebook during regular business hours.

Beginning and ending date of enrollment

Name(s) of Child(ren)

Birthday(s) of Child(ren)

Days and Hours Childcare is Needed

Child 1			Child 2			Child 3		
	Arrive	Depart		Arrive	Depart		Arrive	Depart
Monday			Monday			Monday		
Tuesday			Tuesday			Tuesday		
Wednesday			Wednesday			Wednesday		
Thursday			Thursday			Thursday		
Friday			Friday			Friday		

Total Tuition Due by Last Regular Day of Child Care of Each Month \$

Registration/Fall Sustainability \$30.00

Maintenance \$30.00

Every attempt will be made to serve children with a variety of needs. PACKER'S PRIDE CHILD CARE CENTER reserves the right to dis-enroll any child or family if for some reason they cannot fit into the program offered (fees, discipline problems [child or parent], incorrigibility, etc).

Fees and percent not paid by Department of Human Services is the responsibility of parent/guardian. CC Provider Authorization must be received on or before child's first day of child care.

I _____ understand the Enrollment Contract with PACKER'S PRIDE CHILD CARE CENTER and voluntarily sign it.

Parent Signature	Date	Director Signature	Date
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